



American Consulate General, Chennai

January 21, 2010

Vacancy Announcement

American Consulate General, Chennai, is seeking an individual for the position of Security Electronics Technician in Security office.

Applicants must apply on Form HR-01 (Application form for Employment) and specify the vacancy announcement number. Applications not completed on Form HR-01, or without reference to a specific vacancy number will not be considered. Only completed forms will be considered. (Refer to application procedure below)

Only those applicants who are selected for skills test/interview will be contacted.

ANNOUNCEMENT NUMBER: CHE-PSAP-2010-01

OPEN TO: All Interested Candidates
POSITION: Security Electronics Technician
NUMBER OF POSITIONS: One (MLA553001)
OPENING DATE: January 21, 2010
CLOSING DATE: February 4, 2010
WORK HOURS: Full-time; 40 hours/week
SALARY: EFM/NOR: Grade: FP-07*
Ordinarily Resident: Grade: FSN-7*

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST BE RESIDING IN INDIA AND HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION (PLEASE ATTACH COPIES OF RELEVANT DOCUMENTATION). APPLICATIONS WITHOUT RELEVANT DOCUMENTATION WILL NOT BE CONSIDERED.

BASIC FUNCTION OF POSITION

Conducts inspection, installation, maintenance and repair of unclassified technical security equipment and devices. Studies and make recommendations for ways to improve the effectiveness of the security systems at Consulate General Chennai.

Maintain and repair all closed circuit television and related equipment; maintain walk through and hand held metal detectors; perform installation, troubleshooting and repair of the intruder alarm devices at official as well as residential properties.

Install, troubleshoot, maintain, and upgrade public address systems; maintain and repair security doors; troubleshoot and repair traffic barricades/vehicle arrest system.

Maintain an inventory of all the locking devices, power supplies and public address equipment; keep records and ensure adequate stocks of all the components and spares for the repair of the above equipment.

Perform any other duties as directed by the ARSO to support the staff and/or overall technical security program.

QUALIFICATIONS REQUIRED:

- Completion of three year diploma in electrical or mechanical engineering from an authorized university is required.
- At least three years of hands-on field experience, focusing on the repair and installation of electrical and mechanical equipment, an understanding of closed circuit television systems, and a working knowledge of hydraulic systems is essential.
- Level III (good working knowledge) in English and Tamil is required.
- Should have initiative and good knowledge of power systems, use of all kinds of test equipment and should be able to troubleshoot and repair electrical, electronic and mechanical equipment. Incumbent will have a working knowledge of hydraulic systems, and be able to troubleshoot and repair minor faults.
- Must be able to apply knowledge of above in the installation and maintenance of security equipment.
- Must be able to read blueprints and schematic diagrams of electrical and mechanical drawings, minor adjustments and repairs. Ability to use electronic test equipment. Should be able to use his knowledge and skills to rectify problems associated with security equipment independently.
- Must possess a driving license to drive a Light Motor Vehicle (LMV) and a three wheeler auto in Chennai traffic conditions.
- Must have the ability to use Microsoft Outlook, Word, and basic internet.

SELECTION PROCESS

When equally qualified, and if funding permits, Eligible Family Members (EFMs) and U.S. Veterans will be given preference.

ADDITIONAL SELECTION CRITERIA

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Eligible Family Members who currently hold a PIT/FMA appointment are ineligible to apply for advertised positions within the first 90 calendar days on the job.

TO APPLY

Interested applicants for this position should submit the following:

1. Application for Employment, Form HR-01, available on website
http://chennai.usconsulate.gov/job_opportunities.html

Click on "Application for Employment" hyperlink.

2. **OPTIONAL:** Any other documentation (e.g. essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position listed above.

SUBMIT APPLICATION TO

American Consulate General
Attention: Ms. Juliana K Ballard
Management Office
220 Anna Salai
Chennai 600 006

or

FAX: 2857 4455/ 2811 2020

or

E-mail: chennai-vacancies@state.gov

(Please insert "CHE-PSAP-2010-01" (Vacancy Announcement Number) in the subject line of the e-mail. Applications without the announcement number or with incorrect announcement number will not be considered).

POINT OF CONTACT

Vijaya Mahesh
Telephone: 2857-4000

DEFINITIONS

1. EFM: US Citizen spouse or US citizen child as referred to in 6 FAM 111.3, paragraph R, (1) who is at least age 18, and who, in either case, is on the travel orders of a US citizen Foreign or Civil service employee or military service member permanently assigned to or stationed at a US Foreign Service post or establishment abroad and under Chief of Mission authority.
2. Member of Household (MOH): Foreign born spouses, dependent children, unmarried partners of the same and opposite sex, parents, other relatives or adult children declared to the Chief of Mission who fall outside the Department's current legal and statutory definition of EFM.
3. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permit for employment in country.

4. Not-Ordinarily Resident (NOR): Typically NORs are US citizen EFMs and family members of FS, GS, and Military Personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

All applications for the subject announcement must be received in the Management Office by close of business February 4, 2010.

An Equal Opportunity Employer

Approved: M: Juliana Ballard
Cleared: RSO: Matthew Perlman
Drafted: M/HR: Vijaya Mahesh